



ADDING OR CHANGING AGENT REPRESENTATIVE REQUEST FORM

Please complete and return this form to apply@westernsydney.edu.au before you enrol in your course.

SECTION 1: STUDENT DETAILS

Family Name:

First Name:

Student ID Number:

SECTION 2: PREVIOUS AGENT REPRESENTATIVE INFORMATION

Agency Name:

Branch Location:

SECTION 3: ADDING OR CHANGING AGENT REPRESENTATIVE

Which of the following best describes your situation? Please select one:

- Add an agent request – I am seeking to appoint an agent representative
- Change of agent request – I want to remove my previous agent and appoint a new agent representative
- Remove an agent request – I no longer require an agent representative

What is the reason for seeking a change of agent or removing agent? Please select one:

- Agent provided incorrect or misleading information
- Agent is not responsive to my requests
- Other (please explain):

SECTION 4: NEW AGENT REPRESENTATIVE INFORMATION

Name of New Agency:

Branch Location:

Select level of service(s) provided by your new agent representative:

- Application submission
- Confirmation of Enrolment
- Receiving an offer
- Visa Application
- Acceptance of offer

New Agent's Signature:

Date (dd/mm/yyyy):

SECTION 5: DECLARATION

Student's Declaration:

- I hereby certify that the information I have provided on this application form is correct and complete.
- I hereby certify that I have contacted my previous agent to notify them that I am now seeking representation by my new agent.
- I understand information collected on this form can be disclosed to Australian Immigration and the Department of Education and Training.
- I understand that approval of my request is at the discretion of Western Sydney University.

Student's Signature:

Date (dd/mm/yyyy):