

REQUEST FOR DEFERMENT OF COMMENCEMENT TERM



Please write in **BLOCK** letters using a black pen.

LOCATION

Brisbane Bundaberg Mackay Melbourne Rockhampton Sydney

Please write clearly in **CAPITAL** letters.

Student number (if known) **Date of birth** (DD/MM/YY) / /

Family name
Given names
Program title
Current commence term
New commence term
Contact number
Agent
Contact email

Prior Confirmation of Enrolment (CoE) issued? No Yes, date CoE issued (DD/MM/YY) / /

What country is the applicant in when completing this form?

FINANCIAL DETAILS

All applicants are required to complete the Financial Details Section. Your application will not be able to proceed unless this information is provided. Evidence of funds for twelve months which cover total program fees, Overseas Health Cover, living and travel expenses must also be provided for yourself and any dependents who will be accompanying you to Australia. In addition to this evidence you must provide proof of funding arrangements which cover you for the duration of your study in Australia.

Will you be accompanied whilst in Australia by dependents? Yes No If yes, how many dependents?

If you responded yes to the above question, you need to have sufficient funds to support your dependents in Australia. This amount must include schools fees or child care if applicable

How will you be funding your studies whilst living in Australia?
 Self-funded Sponsored (private) Bank loan Approved government institutional or corporate sponsor

Please attach evidentiary documents outlining arrangements with your nominated funding source. If you will be self-funded, please submit documents relating to your business ownership or paid employment along with copies of bank statements. If you will be funded from multiple sources, please submit supporting documents relating to all funding arrangements. **Applicants from Assessment Level One countries or applicants onshore in Australia are not required to show evidence of funds.**

If you are not able to provide proof of bank loan, approved government, institutional or corporate sponsorship with your application for admission, please provide the name of your proposed sponsor or financial arrangement as well as any other information currently available below.

Please outline how you intend to fund your studies for the entire duration of your stay in Australia

DEFER COMMENCEMENT OFFER LETTER REQUEST

Reason for request

Visa delays (Please provide evidence of visa lodgement date).

Delayed commencement of prior studies. Please provide a copy of new offer letter from institute.

IELTS delay, please list exam date. (DD/MM/YY) / /

Financial

Currently studying offshore, please complete all sections below

Current institute where you are enrolled

Current course you are studying

Proposed end date (DD/MM/YY) / /

Other, please state

Please note you must attach to this request all document that support your reason. This request cannot be processed without these documents.

IMPORTANT INFORMATION

All Requests for Deferment of Commencement Term will be screened by the University. CQUniversity will undertake a preliminary assessment to satisfy itself that you are a genuine temporary entrant and genuine student. The Department of Immigration and Citizenship (DIAC) will undertake their own determination of the genuineness criterion.

DECLARATION

You must sign this declaration otherwise your request will be returned to you.

I declare that the information supplied by me on this form is true and correct in every particular. I authorise CQUniversity to obtain from other educational institutions details of my enrolment, academic record and examination results if relevant. I am aware that information relating to my application may be provided to DIAC.

I declare that I am aware of and understand my financial obligations relating to study with CQUniversity. I have genuine access to the total funds required whilst in Australia to cover all travel, OSHC, tuition and living costs for myself and any dependents declared on this form. I understand that the University may elect not to proceed with my offer or Confirmation of Enrolment based on their assessment.

Student's signature

Date / /
(DD/MM/YY)

SUBMIT YOUR APPLICATION

Please submit this application to:

CQUniversity Australia
Admissions Centre
PO Box 10437
Southport QLD 4215

OR

email international-admissions@cqu.edu.au

OFFICE USE ONLY

Received by

Date / /
(DD/MM/YY)

Processed by

Date / /
(DD/MM/YY)

DEFERMENT/PRE-PONEMENT OF COMMENCEMENT TERM PROCEDURE – ONSHORE AND OFFSHORE STUDENTS



This application form should be used by applicants wishing to postpone or pre-pone (commence in an earlier term) their commencement of study for an individual or combined program offer.

ELIGIBILITY

All international applicants are able to apply for deferment of commencement term as long as they have a current offer with a valid reason for deferring and have not enrolled in any courses.

REASONS FOR DEFERRAL

There are many valid reasons for applying for a Deferral of Commencement Term such as:

- Visa delays
- Delayed commencement of prior studies
- Financial reasons
- IELTS delays
- Compassionate and compelling circumstances
- Illness or disability
- Compassionate circumstances such as the death of a close family member
- Major political upheaval or natural disaster
- A traumatic experience such as witnessing an accident or crime

DOCUMENTATION

All requests for deferment of commencement term must be accompanied by supporting documentation (where possible) as proof of the necessity to defer. If an applicant is unable to provide supporting documentation, then this application must be accompanied by a letter explaining the reasons for deferral.

Supporting documentation may include (but not be limited to):

- Revised Offer Letter from pathway partner
- Transcripts from current Institution
- IELTS exam date
- Visa lodgement date
- Medical certificate
- Death certificate
- Police or psychologist's report

Students wishing to pre-pone or commence in an earlier term are not required to provide supporting documentation.

SUBMIT YOUR APPLICATION

All applications for Deferment of Commencement Term for metropolitan campuses are to be submitted to the applicant's campus or the International Admissions Centre.

All applications for Deferment of Commencement Term for a Rockhampton or CQ regional campus are to be forwarded to the Student Contact Centre in Rockhampton.

VISA INFORMATION

Students who have accepted their offer but not enrolled and request a deferment of commencement term must be advised that to defer commencement of studies may impact their student visa. These students should be referred to the DIAC website <http://www.immi.gov.au/> for further information and advised to contact DIAC.