

**Counsellor/Agent Checklist and Statutory Declaration
for Simplified Student Visa Framework (SSVF)**

A. Details of the Primary Applicant

Surname (as on passport):	
First and middle name (as on passport):	
Date of Birth:	
Passport number:	
Nationality :	
Country of Residence:	

B. Details of any accompanying dependents

	Dependent 1	Dependent 2	Dependent 3
Surname (as on passport):			
First and middle name (as on passport):			
Date of Birth:			
Passport number:			
Nationality :			
Relationship to primary applicant			

C. Student Visa requirements as according to:

<http://www.border.gov.au/Trav/Stud>

D. Source of funds (please circle answer): Self-funded / Government Scholarships

E. Counsellor/Agent Checklist and Declaration

REQUIREMENTS	YES	NO	NOT APPLICABLE
1. The applicant and all dependents details (name, date of birth and address) match those on their current ID/passport			
2. I have clearly explained to the applicant the information about the courses offered by BMIHMS and their requirements (as per BMIHMS Admissions Policy and BMIHMS SSVF Assessment Criteria).			
3. If the applicant is applying for a package offer through other pathway institutions, I have clearly explained to the applicant all information relating to the pathway courses, cost and Genuine Temporary Entrant Criterion.			
4. I have clearly explained the information related to: - all cost of study at BMIHMS for themselves and any dependents, for the entire duration of the course(s) as listed on: http://www.bluemountains.edu.au/apply/fees/ all cost of study in Australia for themselves and any dependents, for the entire duration of the course(s) as listed on: http://www.border.gov.au/Trav/Stud and http://www.studyinaustralia.gov.au/global/live-in-australia/living-costs			

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LEURA CAMPUS: 1 Chambers Road, (Private Mail Bag 1), Leura, NSW, 2780, Australia | **T:** +61 2 4780 1600

ADMISSIONS OFFICE: PO Box A256, Sydney South, NSW, 1235 | **T:** +61 2 9307 4600 | **E:** enquiry@bluemountains.edu.au

<p>5. I have assessed this applicant’s English language ability and financial ability to cover their expenses by using the requirements set by DIBP for a non-SSVF application for a Higher Education (HE) course from the same country assessment levels as listed on: http://www.border.gov.au/Trav/Stud , BMIHMS Admissions Policy and BMIHMS SSVF Assessment Criteria</p>			
<p>6. Having undertaken the assessment as per the above, I confirm that this applicant:</p> <ul style="list-style-type: none"> - Has the required level of English language proficiency, and - Has access to sufficient funds to cover all the required costs for the duration of their study at BMIHMS. <p>I further confirm that I have sighted, confirmed the authenticity and have copies of documentary evidence relating to this assessment. These documents will be included with the student’s application and/or BMIHMS SSVF Applicant Declaration Form.</p>			
<p>7. I have explained the conditions of a student visa as per the requirement listed on the government website: http://www.border.gov.au/Trav/Stud</p>			
<p>8. The applicants and all dependents have been interviewed by myself to determine if they are meeting the Genuine Temporary Entrant Criterion for Student Visa Applications as listed on the government website: http://www.border.gov.au/Trav/Stud and BMIHMS SSVF.</p>			
<p>9. The applicant displays sound knowledge and reasons for choosing Australia, BMIHMS and the course(s), and can clearly explain how the chosen courses will assist their career or life goals.</p>			
<p>10. The applicant is able to explain satisfactorily any gaps in their study or employment history.</p>			
<p>11. Applicant and all dependents :</p> <ul style="list-style-type: none"> - Do not have visa or immigration links to Australia, or - have never been refused a visa to Australia or another country, or had a visa cancelled for any reason, or - have never breached the conditions of any visa to Australia or another country 			
<p>12. I confirm that I am satisfied with the interview result and that the applicant (and dependents) has demonstrated that they are Genuine Temporary Entrant for the purpose of studying in Australia.</p>			
<p>13. I further confirm that I have documented, sighted, confirmed the authenticity and have copies of documentary evidence relating to all the requirements and assessments listed on this form. These documentary evidence will be included with the student’s application for enrolment and/or BMIHMS SSVF Applicant Declaration Form.</p>			

Comments:

F. Counsellor/Agent's declaration (if applicable)

I, _____ confirm that the above applicant has been counselled and interviewed by me (or qualified consultants in my agency) with regards to the criteria in this checklist and declaration form. I also confirm that documents attached to this form are genuine and have been verified by myself.

Agency/Company Name: _____

Counsellor's Full Name: _____

Signature: _____

Date: _____

Internal Office Use Only:

G. Authorised BMIHMS Internal Representative (ie Regional Admissions Manager/Area Manager) Declaration.

I, _____ confirm that the above applicant has been counselled and interviewed by the above mentioned agent or myself with regards to the criteria in this checklist and declaration form. I also confirm that documents attached to this form have been verified by the agent or myself.

Representative Name: _____

Signature: _____

Date: _____